


27 JUL 1981

MEMORANDUM FOR: Chief, Building Planning Staff

FROM:

  
Security Representative  
Building Planning Staff

SUBJECT: Security Items for consideration  
in the Master Plan.

1. This memorandum sets forth three physical security concepts to be addressed in the Master Plan.

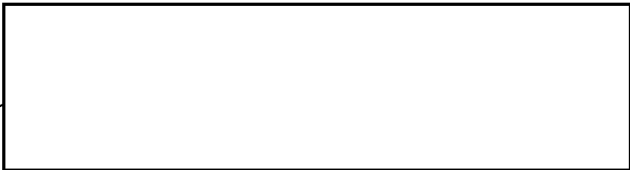
A. Install an additional fence line around the perimeter, creating a double fence line. The fences must be terrain following and require a clear path 30 feet wide for the installation and monitoring of multiple alarm systems. There should be approximately 20 feet between the fences.

B. Establish a visitor processing center that is physically isolated from the main buildings. The visitor center should be within the perimeter fence but isolated from the main compound. Visitors should be processed prior to being allowed access to the main compound.

C. Construct a separate building for receiving, screening, and processing of all external deliveries and mail. This building should be in the proximity of the major buildings and be constructed in a manner giving ready access to all buildings but be physically isolated.

2. In addressing traffic control on the Headquarters compound it should be noted that with the institution of a visitor control center, all individuals entering the compound will be badged eliminating the usual backup caused by the guard logging a visitor into the compound.

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